

DSTT Final Presentation Guidelines

August 20, 2021

Purpose of presentation

Each DSTT team will be responsible for presenting on their data science project on one of two dates in December. The presentation should provide insight to the team's project experience. The objective of the presentation is to provide an opportunity for each team to provide an update on their project and to share about their program experience. The audience will include fellow DSTT learners, CSTE staff, CSTE Applied Epidemiology Fellows, guests from CDC, and the evaluators of the DSTT program.

Presentations should include the items listed below, though teams can decide how best to order or combine any of the items and how to allocate time in their presentation (e.g., not every item needs to be read aloud and could simply be displayed on the screen for time constraints). Participants should be prepared to answer questions about their presentations live and in chat format. Additional resources on storytelling can be found on [Basecamp](#).

Presentation requirements:

- Power Point format
- Each team will have 5-7 minutes to present
- Presentation must include:
 - Title Slide:
 - Agency name
 - Names & titles of all team members
 - Date
 - Project title
 - Project description
 - Project goals
 - What challenge or public health issue did the project aim to address?
 - How does the project relate to the data modernization initiative?
 - Include a brief description of the data science problem/task
 - Consider including relevant information about stakeholders, systems, and/or resources
 - Methods
 - How did you plan to solve the problem?
 - Results/Successes
 - This may include results that have already been achieved or are expected
 - Any products produced (e.g., dashboard, app, server)
 - What role did DSTT play?
 - Project Lessons Learned
 - Challenges or obstacles unique to your project

- These should focus on the team experience
- Future work/next steps/take home message/acknowledgements
 - Next steps might address: Will the team continue to collaborate? Disseminate new knowledge to other health dept staff? Iterate on data product(s)?
- Each presentation will be followed by a brief period for questions. Participants should be prepared to answer questions live and in the RingCentral chat.

Submission Instructions:

Each team will email their presentation to CSTE (baylward@cste.org) 1 week before your selected presentation date. Please note that you will not be able to edit your presentation after it is submitted. Once your team has presented, your presentation will be uploaded onto the DSTT Basecamp site. All presentations will be recorded and shared on Basecamp. We encourage all learners to watch the recorded presentations if you are unable to attend live.

Sign up Process:

Presentations will take place on **December 2, 2021 6 PM-7:30 PM eastern time, and December 9, 2021 3-4:30 PM eastern time.**

Follow [this link](#) to indicate your team's preference for which day to present. 10 teams will present on each day. When choosing a day to present, provide a point of contact whom CSTE can reach with any questions. The order that you sign up in does not indicate the order in which you will present. CSTE will assemble the final order for presentations.