

Council of State and Territorial Epidemiologist
2007 Business Meeting Minutes
Thursday, June 28, 2007

Roll Call

Present: Alabama, Alaska, Arizona, California, Colorado, Connecticut, District of Columbia, Florida, Georgia, Idaho, Illinois, Iowa, Kansas, Kentucky, Louisiana, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, Ohio, Oklahoma, Oregon, Pennsylvania, Puerto Rico, South Carolina, South Dakota, Tennessee, Texas, Vermont, Virginia, Washington, West Virginia, and Wisconsin.

Absent: American Samoa, Arkansas, Delaware, Federated States of Micronesia, Guam, Hawaii, Indiana, Maine, Montana, North Dakota, Northern Mariana Island, Rhode Island, Utah, Virgin Island, and Wyoming.

The roll call of the States and Territories was conducted by Patrick McConnon, Executive Director.

Robert Harrison called the meeting to order at 8:10am.

Secretary-Treasurer Report

Perry Smith presented the financial statements to the membership. The report was based on the audited financial statements from September 29, 2005 to September 30, 2006, conducted by the independent auditor Conn and Company from Atlanta, Georgia. The report included no material weaknesses and no reportable conditions were identified. No instances of noncompliance material to the financial statements were disclosed, and CSTE qualified as a low risk auditee.

A motion to accept the financial statements for the period September 29, 2005 to September 30, 2006, was accepted from the floor and seconded. The membership voted to accept the financial statements as record.

Business Meeting Minutes

Minutes from the 2006 Business meeting were reviewed. A motion to accept the 2006 Anaheim, California, Business Meeting minutes was brought from the floor, and seconded by the membership. A vote was taken, and the 2006 Business Meeting Minutes were approved.

Review of Voting Rights

Each state or territory shall be able to vote for as many candidates as there are positions to be filled. Only one vote per state or territory shall be allowed. A majority vote of the voting shall be required to elect. If no candidate received a Majority vote on the first ballot, the candidate for the office-in question receiving the smallest number of votes shall be dropped after each ballot in succession until a majority vote is obtained.

Discussion and Vote

- Several technical edits to the CSTE BY-Laws were proposed and accepted by the membership.
- Proposed change to the CSTE By-Laws on Article V
 - The proposed changes were accepted by the CSTE membership.

Executive Committee Elections

Perry Smith called for the election of open positions on the Executive Committee. The appointed tellers were Patty Quinlisk, MarySue Shulin, and Janet Mohle.

Ballots were distributed by the tellers for each open position. The ballots were distributed to each state representative.

Perry Smith called for membership to vote for the **President-Elect position**. The names on the ballot were Perry Smith and Melvin Kohn. There was a call for additional nominations from the floor. With no nomination from the floor, a motion was called to close the nomination, and seconded. **Perry Smith** was elected to the President Elect position.

Perry Smith called for membership to mark ballots for the **Environmental/Occupational/Injury position**. The names placed on the ballot were Richard Kreutzer, Jon Roesler and Martha Stanbury. With no nomination from the floor, a motion was called to close the nomination, and seconded. **Martha Stanbury** was elected to the Environmental/Occupational/Injury position.

Perry Smith called for membership to mark ballots for **Chronic Disease/MCH/Oral Health position**. The names placed on the ballots were John Horan, and Youjie Huang. With no nomination from the floor, a motion was called to close the nomination, and seconded. **John Horan** was elected to the Chronic Disease/MCH/Oral Health position.

Perry Smith called for the membership to mark ballots for **Infectious Disease Chair**. The name placed on the ballots was Gail Hansen and Bob Rolf. Bob Rolf withdrew his nomination. There was a call for nominations from the floor. With no nominations from the floor, a motion was called to close the nomination, and seconded. **Gail Hansen** was elected to the Infectious Disease position.

Perry Smith called for the membership to mark ballots for the 3 years **At-Large Position**. The names placed on the ballot were Michael Landen, Tom Safranek and Richard Kreutzer. With no nominations from the floor, a motion was called to close the nomination, and second. **Michael Landen** was elected to the 3 year At-Large position.

Perry Smith called for membership to mark ballots for the 2-year **At-Large Position**. The names placed on the ballots were Richard Kreutzer and Tom Safranek. With no nominations from the floor, a motion was called to close the nomination, and seconded. **Tom Safranek** was elected to the 2-year At-Large position.

Perry Smith called for membership to vote for the **Secretary-Treasurer position**. The position was left vacant following Perry Smith election to the President Elect position. Nomination from the floor was Melvin Kohn. **Melvin Kohn** was elected to the Secretary Treasurer position.

Position Statements

Prior to the Business Meeting, the CSTE members had discussed each position statement in committee and proposed a consent calendar to the CSTE membership. The consent calendar represented position statements about which the membership had no concerns as written.

The CSTE members voted to pass the 2007 Position Statement consent calendar

07-ID-01	National Reporting for Novel Influenza A Virus Infections
07-ID-03	Revision of the Surveillance Case Definition for Ehrlichiosis
07-ID-04	Revision of the Surveillance Case Definition for Q fever
07-ID-05	Revision of the Surveillance Case Definition for Rocky Mountain Spotted fever
07-ID-06	Events that May Constitute a Public Health Emergency of International Concern
07-ID-08	Use of HIV/AIDS surveillance data in future Ryan White HIV/AIDS Treatment Modernization Act funding formulas
07-ID-09	Heterosexual HIV Transmission Classification
07-ID-10	Revision of CSTE 06-ID-01: Surveillance Case Definition for HIV Infection among Children age <18 months
07-ID-12	National Reporting of Neonatal Herpes
07-ID-13	Revision of the Surveillance Case Definition for Coccidioidomycosis
07-EH-01	Support for Continuity of Environmental Public Health Indicators Development
07-EH-02	Occupational and Environmental Risks of Nanotechnology
07-EH-03	Updates to 1998 Case Definition for Acute Carbon Monoxide Poisoning Surveillance
07-OH-01	Occupational and Environmental Risks of Nanotechnology

07-INJ-01 Improving External Cause Coding in Hospital Discharge Data
07-CD-01 State-level Chronic Disease Epidemiology Capacity

Position Statements that were discussed and approved by vote at the Business Meeting:

07-EC-01 Research to study and disseminate evidence of effective
 community health assessments
07-ID-11 Revised National Surveillance Case Definition for Lyme Disease

Position Statements that were discussed amended and approved by vote at the Business meeting:

07-EC -02 CSTE official list of Nationally Notifiable Conditions
07-EC-03 Support and reinstatement of funding for CDC's Outbreak
 Management System
07-ID-02 Revision of the Surveillance Case Definition for Mumps
07-ID-07 Enhancing Disease Control for Cruise Ship Travel

2008 Annual Conference

The next CSTE Annual Meeting will take place in Denver, Colorado.

New Business:

- Executive Committee will follow up with the Lead Industry Abstract. This abstract will not be posted.
- Suggestions for consideration for the 2008 Annual Conference
 - o Time management for the moderators.
 - o Provide more discussion time in the Plenaries.
 - o Accept more posters and add more time for posters presentations.
 - o Additional discussion time is needed for breakout sessions.
- Patty Quinlisk would like to volunteer for the 2008 planning Committee.
- Membership has requested that CSTE have strategic meeting this year before the 2008 Executive Committee Meeting to discuss the issues related to the CSTE organization. The subgroups identified for the meeting: Executive Committee, Past President, lead consultants and local health representative.

Adjournment:

The meeting adjourned as President Robert Harrison handed the gavel to President Eddy Bresnitz.