

March 15, 2007

**Agenda**  
**Sunday June 24, 2007**  
**8:30 am- 5 pm**  
**CSTE Annual Meeting**  
**Atlantic City**  
**CSTE HIV/AIDS Surveillance Coordinators' Workgroup**

**8:30 Welcome and introduction** of elected leadership and CDC Team Leaders  
Tonji Durant and Michael Campsmith. **Eve Mokotoff**

**8:55 Guidances** **Amy Zapata**

- Which are most and least useful, which are highest priority to update, status of and process for updating/editing them, are others needed, which ones? Discuss implementation status of the surveillance guidances/standards from last year, around the various funded jurisdictions

**9:45 Capacity Building Survey** **Leader TBD**

- Contents and what we want to achieve based on the findings
- CSTE staff role in this project
- Volunteers to work with CSTE to implement

**10:15 BREAK**

**10:30 Peer-to-peer TA process-** content, how and to whom to make requests.

- Short reports from Kentucky & Indiana and/or Alaska & Seattle on their experiences with this process **Leader TBD**

**11:00 Risk Ascertainment** **Dena Bensen**

- Approaches to risk ascertainment that work for areas
- Review of Position Statement and Future Goals in this area

**12:00 Lunch and eHARS demonstration/discussion** **Sam Costa**  
(invited)

March 15, 2007

**1:15 Data dissemination**

**Nanette Benbow**

- Do we all use the same terms and do we agree on ways to present data so that they are comparable
- Increasing dissemination of data to our peers in other areas- prevention, care, other?

**2:15 PCRS and its relationship to surveillance- report from Workgroup**

**Leader TBD**

**3:00 Break**

**3:30 Orientation manual**

**Luke Shouse**

- Status, implementation, discussion on content and how it is to be used

**3:45 Review of Operating Rules and Elections**

**Eve Mokotoff, Jerry Gibson**

- Overview of CSTE organizational structure and our role in it- where we were before we were part of CSTE (2003) and where we are now
- H/A Surv Coord's role in the writing of the HIV portion of the annual CDC/CSTE cooperative agreement
- Need to develop leadership- how to do this, what does the group need
- Election of Chair-elect

**5:00 Adjourn**