

GENERAL INFORMATION

ABSTRACTS

View and search detailed session information, including individual abstracts, online at <http://cste.abstractcentral.com>. Build your own schedule through the online "Itinerary Planner" function. Once your personal itinerary is built, you may print it either with or without abstract text. An online booklet of abstracts will be available for attendees to view and print. Given the numerous presentations and environmental friendly efforts, CSTE will not provide a hardcopy booklet of abstracts.

For iPhone/iPad, Andriod, BlackBerry and Windows Phone 7 users, try the NEW CSTE conference App to customize a schedule.

ACTIVITY POSTING CENTER

A bulletin board will be located inside the Exhibit Hall for attendees to post flyers, job openings, messages or special events.

AGENDA FORMAT NEW CSTE APP

We have expanded our green meeting initiatives to include the option for attendees to receive the entire final program agenda electronically. Attendees have an option at registration of requesting either an electronic or hardcopy final program agenda format. For electronic formats, attendees will be able to download and view the entire final program agenda prior to the meeting. The hard copy format of the final program agenda will be available onsite only. **Attendees selecting the electronic format when you registered will not receive a hard copy format onsite.**

NEW conference App is available for iPhone/iPad, Android and BlackBerry. A mobile version is available for Windows Phone 7 users. The App provides many useful features for use during the conference and beyond. App users will be able to:

- Review sessions by date, time and track to get detailed information including location, description and presenting authors
- Create personal lists that can be synced with iPhone or Andriod native calendars
- Search exhibitors and receive more information
- Interactive floor plans for easy navigation
- Stay in-the-know with conference alerts



The App is FREE and can be downloaded at <http://www.tripbuilder.com/cste2012>. Or, scan the QR code.

To get the most out of the App, check out the "Tip Sheet" for your device, available on the App dashboard by clicking/tapping on FAQ.

Need help? Ask a member of the National Office staff at the registration desk.

ATTENDEE CONDUCT

All attendees are expected to be respectful and professional to CSTE staff, presenting authors, and other attendees throughout the conference, even during breaks and receptions. CSTE reserves the right to ask attendee and/or their guests to leave the conference immediately should they be deemed rude, uncooperative, unprofessional or intoxicated. In such cases, the attendee's registration fees will not be reimbursed under any circumstances.

GENERAL INFORMATION

ATTENDEE DIRECTORY

An Attendee Directory will be posted to the CSTE website starting June 3 at <http://www.csteconference.org/Attendees.asp>. To access the directory, enter the User ID (csteattendee) and Password (omaha2012). This information is only for attendees of the conference and should not be distributed to persons who did not attend.

ATTRACTIONS

The Omaha Convention and Visitors Bureau will be available during limited hours on Sunday, Monday and Tuesday to provide attendees with local attraction information.

AUDIO VISUAL EQUIPMENT

Audiovisual equipment will be provided by CSTE during plenary and breakout sessions; equipment will include one laptop computer, one LCD projector, screen and the appropriate sound equipment for room size. **No audio-visual equipment is available during roundtable or poster sessions.** By design, CSTE will not provide internet service, telephone conferencing equipment or telephone line for any session format.

Please see the *Presentation Guidelines* on the CSTE website for more detailed information as well as information on computer equipment.

BUSINESS OFFICE HOURS

SUNDAY thru
WEDNESDAY
8am - 5pm

CYBER CAFE HOURS

SUNDAY thru TUESDAY
7:30am - 4pm

WEDNESDAY
7:30am - 10:30am

BUSINESS OFFICE

CSTE will provide an onsite business office for registered attendees, which will include an area to view and print proposed position statements. Fees may apply for photocopy and fax services, except for position statements. Position statement authors may also utilize this resource to edit statements. The office will be available for extended hours on Wednesday for position statement authors.

CONFERENCE EVALUATION

Please plan on giving us your feedback about the CSTE Annual Conference by completing a conference evaluation. Starting June 3, a link to the online conference evaluations will be available on the CSTE website. All those completing an overall conference evaluation and at least four session evaluations by June 29, 2012, will be eligible for our prize drawings. The prize drawings include five one-year individual CSTE memberships and one grand prize of an **iPad** (16 GB with Wi-Fi only). Individual CSTE membership prizes are for the year following a current member's expiration or current membership for a new member. No substitutions or upgrades to grand prize.

EVALUATION LINKS:

overall - <http://www.cste.org/overallval>
session - <http://www.cste.org/sessioneval>

CYBER CAFE

CSTE will provide computers with complimentary internet access for attendees to check email.

GENERAL INFORMATION

ELECTRONIC COMMUNICATION

For the consideration of all attendees, please turn all electronic communication devices to vibrate or off and refrain from texting during the sessions. If you must leave a meeting room during a presentation, do so with limited interruption to other attendees.

EXHIBIT HALL

The conference Exhibit Hall will feature displays by vendors from around the country, poster presentations, Connections Reception, breakfast and breaks and seating for networking. Please take time during the conference to visit the Exhibit Hall.

EXTENDED LUNCH BREAK – NEW

Attendees have requested more time for networking and physical activity during the day, so for the 2012 conference we have extended the lunch break from 12 p.m. to 2 p.m. Lunch roundtable sessions will start at 1 p.m., giving attendees more time for lunch, networking or exercising. Also, don't forget you can always use the complimentary hotel fitness center or pool at your convenience or take part in our first group 5K walk/run on Tuesday morning.

FOOD & BEVERAGE

Food and beverage service will be provided for breakfast and breaks from Sunday to Wednesday. Boxed lunches are not provided by CSTE, except on Sunday for session registrants. Lunch time roundtable sessions begin at 1 p.m. so attendees have more time for lunch prior to the meeting or may bring in food through options available for purchase from the CenturyLink Center or Hilton Omaha.

CSTE will make every effort to provide healthy food alternatives at breakfast and breaks by including low-fat, low-calorie and low-sodium alternatives. Healthful selections may include some of the following: non-fat, low-fat or soy yogurts; whole-grain or low-fat bagels and muffins; non-fat or low-fat cheese; non-fat, low-fat or soy milk; and fruits and vegetables. Healthful selections will be indicated on the buffet station.

Due to the large number of attendees, substitutions to the standard conference menu may not be possible. Please make alternative meal arrangements if you have several food allergies or very specific dietary restrictions, as our food and beverage options may not meet your needs.

A list of restaurant options in the area will be available at the host city ambassador desk in the CenturyLink Center or from your hotel concierge.

GREEN MEETING

CSTE is committed to finding ways to be more environmentally responsible at our Annual Conference. The following are a few steps we are taking:

- Water Stations and Complimentary CSTE Water Bottle
- Recycling Collection Containers
- Name Badge Recycling at CSTE Registration Desks
- Reduction in Print Materials

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EXHIBIT HALL SCHEDULE

SUNDAY, JUNE 3*
12pm - 7pm

MONDAY, JUNE 4
7am - 4pm

TUESDAY, JUNE 5
7:30am - 4pm

WEDNESDAY, JUNE 6
7:30am - 10:30am

**NEW hours for poster display and
student poster presentations.
Exhibitors will be available on
Monday through Wednesday.*

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GENERAL INFORMATION

GROUND TRANSPORTATION

CSTE will not provide airport shuttle service; however, the Hilton Omaha, Courtyard Omaha Downtown and Embassy Suites Omaha Downtown provide complimentary airport shuttle service. Shuttle schedules vary depending on the hotel, so contact your hotel prior to departure. CSTE will not provide shuttle service from the hotels to the convention center since the hotels are within walking distance.

Complimentary shuttle service is available to the Opening Reception for attendees and paid guests from the Hilton Omaha to the Durham Museum every 15 minutes between 6 p.m. to 8 p.m. Return trips from the Durham Museum to the Hilton Omaha are available until 8 p.m. The Durham Museum is convenient walking distance to the Old Market District and Embassy Suites Omaha Downtown and approximately one mile from the Hilton Omaha.

GROUP 5K WALK/RUN – NEW

CSTE will host the first group 5K group walk/run for attendees at our 2012 conference on Tuesday, June 5, at 6:30 a.m. The start and finish line for the 5K will be located at the Hilton Omaha. The group will be led by a member of the Omaha Running Club along the Missouri River trail and Bob Kerrey Pedestrian Bridge. A map of the route is provided on page 18. This is open to runners and walkers of all abilities. There is no fee for the event, but we do ask for confirmation of attendance at registration for further direct communications and details. The goal is for attendees to enjoy themselves while getting a little bit of exercise!

MEETING LOCATION

SUNDAY, JUNE 3 thru
WEDNESDAY, JUNE 6

CENTURYLINK CENTER OMAHA

455 N. 10th Street
Omaha, NE 68102
Phone (402) 341-1500
Fax (402) 991-1501

www.centurylinkcenteromaha.com

MEETING LOCATION FOR ROUNDTABLES & CSTE BUSINESS MEETING.

HILTON OMAHA

1001 Cass Street
Omaha, NE 68102
Phone (402) 998-3400
Fax (402) 998-4242
www.hilton.com

LOST & FOUND

Items accidentally left in meeting rooms may be turned in at the CSTE Registration Desk. Any items not retrieved by the close of registration each day will be turned over to CenturyLink Center security.

MEDIA

CSTE may select presentations or sessions for promotion to media outlets during the conference. Therefore, appropriately credentialed media personnel may attend conference sessions and will be identified through their conference name badges.

MEETING LOCATION

Conference sessions on Sunday through Wednesday, including exhibit hall, registration, pre-conference workshops/meetings, plenary sessions, breakout sessions, and poster sessions will be held at the CenturyLink Center Omaha. Roundtable sessions and the CSTE Business Meeting will be held at the Hilton Omaha. Suggested attire is business casual for all conference activities. We **strongly suggest** bringing a light sweater or jacket with you during the day, as meeting rooms are air conditioned.

Seating for sessions is first-come, first-served. Most meeting rooms are set to seating capacity following fire marshal regulations. If a meeting room fills to seating capacity, and it isn't possible to stand in a way that does not disrupt the presentation or detract from attendees' ability to hear or see, please select another session to attend.

GENERAL INFORMATION

NAME BADGES AND ADMISSION TICKETS

Name Badges were mailed the week of May 14 to attendees who register and pay in full by the Early-Bird deadline of **Friday, April 20**. Your name badge and any admission tickets should be brought with you to the conference. Attendees with a name badge may check in at one of the pre-registered desks. Pre-registered attendees without a name badge may check in at the on site registration desk. Please wear your name badge throughout the conference, including at receptions and the CSTE President's Banquet.

While receptions are open to all attendees and paid guests, confirmation of attendance is required at registration. Attendees and paid guests who confirmed attendance when you registered received an admission ticket with your name badge for access to the receptions. Please be sure to bring your admission ticket with you to each reception as you may not be admitted without a ticket. If you lose your ticket(s), please bring your name badge to the reception or see the onsite registration desk. If you would like to attend any of the receptions and did not pre-register, please see the onsite registration desk to check availability.

The CSTE President's Banquet is a fee event and admission is not included with conference registration. Tickets purchased when you registered were provided with your name badge and should be brought with you to the event. If you would like to attend the banquet and did not pre-purchase a ticket, please see the onsite registration desk to check availability.

ONSITE REGISTRATION DESK

Onsite registration will take place in the CenturyLink Center Omaha.

REGISTRATION DESK HOURS

SUNDAY, JUNE 3

7:30am - 4pm

MONDAY, JUNE 4

7am - 4pm

TUESDAY, JUNE 5

7:30am - 4pm

WEDNESDAY, JUNE 6

7:30am - 10:30am

POSITION STATEMENTS

Position statements are a mechanism developed to document the process from conception to analysis, drafting and finalizing Council member positions on reportable and notifiable disease conditions as well as broad policy issue affecting the public's health on which CSTE should take a position. Since 1951, CSTE has held the responsibility for establishing national case definitions for reportable conditions and to determine which diseases and conditions should be voluntarily reported by states to CDC. This responsibility also relates to taking positions on surveillance and response actions associated with disease reporting and notification. Authors of position statements should be CSTE Active members engaged in the practice of epidemiology at the state, local, territorial, or tribal public health level. Associate members may be position statements co-authors but not the submitting author.

Position statements should be submitted using the appropriate template at least ten weeks prior to the business meeting, ordinary process deadline, for review by the Resolution Committee. Mechanisms are available for submission after the ordinary process deadline; however the requirements for acceptance and review are more substantial. Position statements under consideration are posted to the CSTE website approximately three weeks prior to the business meeting for membership review.

At the CSTE annual conference, all current CSTE members are encouraged to attend the position statement discussions organized by CSTE Steering Committees, where each statement is presented by the author, discussed, and voted on. Position statements approved by the Steering Committees are then brought to the CSTE Business Meeting for final approval by the full Council. During the Business Meeting, representatives from state and territorial health agencies vote on the position statements. Approved position statements become the policy of CSTE.

Additional information is available on the CSTE website, or from members of the CSTE National Office.

GENERAL INFORMATION

PRESENTATION COPIES

The CSTE National Office does not collect presentations in advance of the meeting for availability onsite in the meeting rooms. Presenting authors will be able to upload their presentations or handouts in PowerPoint or PDF format onsite for viewing post-conference. Presenting authors are not required to upload their presentations. However, we do strongly encourage sharing of information that is beneficial to attendees through online handouts. Therefore, CSTE does not guarantee that presentation copies are included for attendees as part of the registration fees. Authors who upload presentations as part of the online program are granting permission for CSTE to post the presentation online for public viewing. Duplication is not authorized without the express written permission of the author. The author and "2012 CSTE Annual Conference" must be cited once permission is received.

Please see the [*Presentation Guidelines*](#) on the CSTE website for more detailed information.

CSTE PRESIDENT'S BANQUET

TUESDAY, JUNE 5
6:30pm - 8pm

PRESIDENT'S BANQUET

CSTE President's Banquet is a casual dinner at the Hilton Omaha on Tuesday evening, June 5 from 6:30 p.m. to 8 p.m. featuring a lecture in memory of Dr. Jonathan Mann and an awards ceremony to honor members. **This is a fee event and admission is not included with conference registration.** Tickets purchased when you registered were provided with your name badge and should be brought with you to the event. Tickets purchased onsite may be picked up at the onsite registration desk. Dinner is served during the banquet with entrée selections limited to those chosen by CSTE; no substitutions are available. **Entrée selections for**

the banquet include: (steak) Grilled flatiron steak; (fish) Pine nut and herb crusted salmon; and (vegetarian) Spinach striped raviolis with grilled vegetables. We encourage attendees to purchase tickets early as the event always SELLS OUT. Business attire please.

The **Jonathan M. Mann Memorial Lecture** is made possible annually by the CDC Foundation with proceeds from a generous grant provided by The Hoffman Family Foundation of Dallas, Texas. In 1999, the lecture was established to honor Dr. Jonathan Mann, who lost his life in the Swissair plane crash off Nova Scotia in 1998. Dr. Mann was an accomplished state epidemiologist who was called the "architect of the global mobilization against AIDS" for his role as the founding director of the World Health Organization's Global Program on AIDS.

CONNECTIONS RECEPTION & FELLOWSHIP GRADUATION CEREMONY

SUNDAY, JUNE 3
5:30pm - 7pm

RECEPTIONS

Connections Reception and Fellowship Graduation Ceremony is open to all attendees, with special invitation to new members, first-time attendees, attendees still feeling new to CSTE, current and former fellows and mentors, and all local epidemiologists registered for the conference. During the reception, CSTE will recognize the work of our CDC/CSTE Fellowship Program. The reception is Sunday evening, June 3, from 5:30 p.m. to 7 p.m. in the CSTE Exhibit Hall. Attendees will enjoy hors d'oeuvres and a cash bar. Confirmation of attendance is required at registration for admission. Guests registered for the conference may attend the reception or a guest fee for admission applies.

GENERAL INFORMATION

OPENING RECEPTION

MONDAY, JUNE 4
6:30pm - 8pm

RECEPTIONS

Opening Reception is open to all attendees and is an excellent opportunity to connect with colleagues. Join us Monday evening, June 4, at The Durham Museum from 6:30 p.m. to 8 p.m. The Durham Museum is located in one of Omaha's most unique treasures, Union Station. The museum offers a fascinating look at the history of the region and offers a broad range of traveling exhibits ranging from history and culture to science, industry and more through their affiliation with the Smithsonian Institution. Attendees will enjoy exclusive use of the museum as well as

hors d'oeuvres and a cash bar. Confirmation of attendance is required at registration for admission. Guests registered for the conference may attend the reception or a guest fee for admission applies.

Complimentary shuttle service is available to the Opening Reception for attendees and paid guests from the Hilton Omaha to the Durham Museum every 15 minutes between 6 p.m. to 8 p.m. Return trips from the Durham Museum to the Hilton Omaha are available until 8 p.m. The Durham Museum is convenient walking distance to the Old Market District and Embassy Suites Omaha Downtown and approximately one mile from the Hilton Omaha.

Reception Tickets - While receptions are open to all attendees and paid guests, confirmation of attendance is required at registration. Attendees and paid guests who confirmed attendance when you registered received an admission ticket with your name badge for access to the reception. Please be sure to bring your admission ticket with you to each reception as you may not be admitted without a ticket. If you lose your ticket(s), please bring your name badge to the reception or see the onsite registration desk. If you would like to attend any of the receptions and did not pre-register, please see the onsite registration desk to check availability.

SECURITY

Security personnel are provided in the exhibit hall when it is closed. Access to the exhibit hall is restricted to exhibitors and CSTE staff when the hall is not open.

SOCIAL MEDIA

Stay connected before, during and after the annual conference with tools dedicated to sharing information.



Twitter: @CSTConference; <http://twitter.com/csteconference>



Facebook: search "Council of State and Territorial Epidemiologists" to join our Facebook group

SPEAKER READY ROOM (CSTE BUSINESS OFFICE)

A CSTE business office is available onsite for presenting authors to prepare and rehearse their presentations prior to their sessions. The office will be available Sunday through Wednesday from 8 a.m. to 5 p.m. Authors are encouraged to upload their presentations and/or handouts in the office onsite as a permanent part of the online program. This can be done prior to or after sessions and is not a mechanism for uploading presentations prior to a session for availability in the meeting room.

Presenting authors should plan to arrive at their designated meeting rooms 10 to 15 minutes prior to their scheduled sessions to meet the session moderator and load their presentations on the laptop computer.

Please see the [*Presentation Guidelines*](#) on the CSTE website for more detailed information.

GENERAL INFORMATION

STATE CAUCUS

A limited number of meeting rooms are provided for state delegations to meet as groups to discuss issues related to Position Statements, Executive Board Elections and other business that helps inform the voting member for the state on their views about agenda items that will be discussed and voted on at the CSTE Business Meeting. Rooms are reserved on a first-come, first-served basis by the State Epidemiologist or Deputy State Epidemiologist. Please see a member of the National Office Staff at the registration desk for meeting room availability. Delegations have the option of using public areas throughout the facility for group meetings if rooms are not available. State caucus meetings are not printed in the final program agenda.

WIRELESS INTERNET

Complimentary wireless Internet will be available at the CenturyLink Center in the CSTE Exhibit Hall. A user ID and password are needed to access the network. To access, simply do a wireless search on your device for **CSTE Conference** then enter user ID (cste) and password (cste2012) in lower case letters.

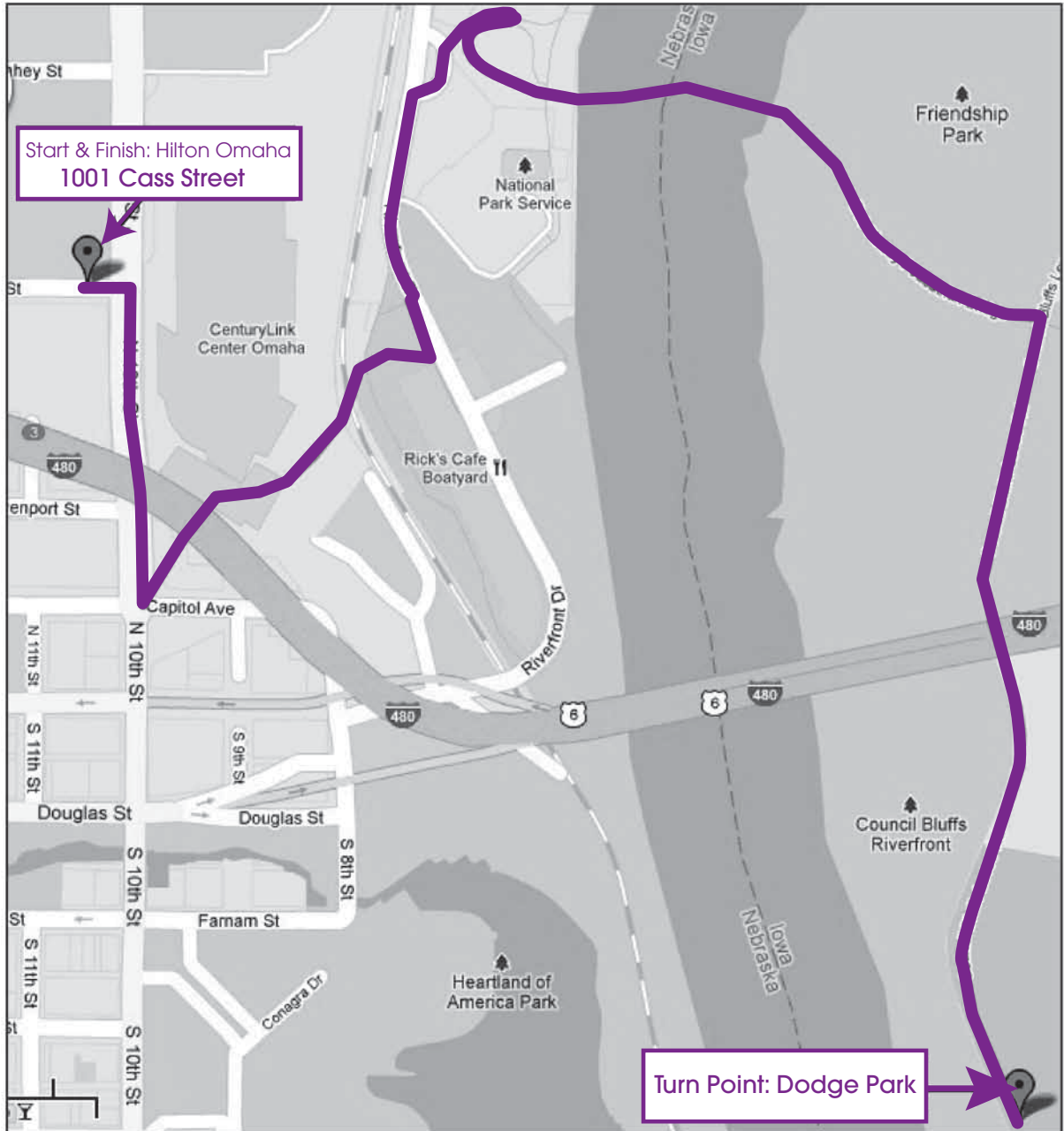
QUESTIONS

If you can't find what you are looking for or have any questions, please see a member of the National Office Staff at the registration desk.

GENERAL INFORMATION

OMAHA

CSTE 5K Running Route



Turn Point: Dodge Park

visitomaha.com/cste

GENERAL CONFERENCE INFORMATION