

Meeting Summary

CSTE Executive Board Conference Call

November 10, 2010; 3pm EST

AGENDA

Agenda Item	Discussion/Action Needed
October Minutes	Approved
Cholera - Bob Rolfs Handout - Cholera Interim Position Statement-Rolfs-Nov 9, 2010.docx	CDC has requested that cholera be considered immediately notifiable on a temporary basis during the current outbreak of the disease in Haiti. Bob reviewed the 09-SI-04 position statement and presented the 2010 Interim Cholera Position Statement. The Executive Board approved the Interim Cholera Position Statement to support the temporary immediate notification of cholera by states to CDC until the next annual meeting or the position statement is rescinded by the EB. Action Needed: - Communications to be forward to State and Deputy State Epidemiologists regarding the approved interim position statement. - A letter to be prepared by Bob Rolfs and Steve Ostroff to Steve Thacker regarding the interim position statement, the process for designating conditions as immediately notifiable, and the approved notification process from states to CDC.
Workforce Summit Agenda - Pat McConnon Handout - Draft Agenda CSTE Workforce Summit 11-2-10.doc	Pat provided a brief update and review of the draft agenda for the Workforce Summit. Meeting Location: San Diego, February 2011 February 8: Dinner/reception February 9: Full-day meeting February 10: Half-day meeting The focus: What will the workforce look like in three to five years in terms of composition and skills, characteristics, size and the scope of the workforce. Meeting Deliverable: Make recommendations for improvements in training and workforce capacity for public health epidemiology. Action Needed:

	Forward speakers and topic ideas to Robert Harrison.
2011 Annual Meeting Update - B. Christner and T. Safranek	There is a new abstract submission process and the Call for Abstracts has been announced. The exhibitor announcement has been distributed and one exhibitor space has been sold. The conference theme has been selected: <i>The Changing Healthcare Landscape: New Opportunities for Improving Population Health</i> There are several proposed Plenary Themes and Speakers. Tom Safranek is working on invitations.
Draft CDC ID Framework - Steve Ostroff Handout - Draft CDC Infectious Disease Framework - upcoming discussion meetings	CSTE has received a request from Rima Khabbaz, CDC Deputy Director for Infectious Disease, to participate in a conference call scheduled for November 15 and the meeting of the OID Board of Scientific Counselors meeting on December 6 to review and provide feedback on an updated CDC Infectious Disease Framework. Action Needed: Pat will forward information to Laurene Mascola.
At-Large Portfolio Changes - D. Vugia and K. Hedberg	FYI Duc Vugia and Katrina Hedberg have switched the subcommittee portfolios they manage.
National Office Updates - Pat McConnon Handout: State Epi Phone Numbers	- Pat will participate in the TFAH Workforce Policy Meeting. - Beverly is in negotiations with San Diego Hotel for the Workforce Summit Meeting. - Executive Board now has access to State Epidemiologists' contact information via CSTE webpage.

ATTENDANCE

NAME	POSITION	PRESENT
Officers		
Stephen Ostroff	President	Y
Tom Safranek	President-Elect	Y
Mel Kohn	Vice-President	Y
Tim Jones	Secretary-Treasurer	N
Chairs		
Sara Huston	Chronic Disease/Oral Health/MCH	Y
Laurene Mascola	Infectious Disease Epidemiology	Y
Martha Stanbury	Environmental/Occupational/Injury	Y
Members-at-Large		
Katrina Hedberg	Workforce / Tribal / Local Epidemiology Steering Committee Chair	Y
Robert Rolfs	Surveillance Informatics Steering Committee Chair	Y
Duc Vugia	Substance Abuse/Mental Health/Cross Cutting Steering Committee Chair	Y
Other Participants		
Pat McConnon	Executive Director	Y
LaKesha Robinson	Deputy Director	Y
Jennifer Lemmings	Epidemiology Program Director	N
Beverly Christner	Operations Director	Y
Guest		