

2012-2013 Executive Board Conference Call November 7, 2012

Executive Board

Laurene Mascola (CA)
Marci Layton (NY)
Joe McLaughlin (AK)

Tom Safranek (NE)
Janet Hamilton (FL)
Sara Huston (ME)

Tim Jones (TN)
Alfred DeMaria (MA)

CSTE Staff

Jeff Engel
Shundra Clinton

Beverly Christner
Meredith Lichtenstein

Jennifer Lemmings

Summary

1. Personnel Changes: J. Engel

- Program Evaluation Coordinator
 - Hired Dr. Virginia Dick
- Communications/Market Director
 - Position is closed and there are 7 finalists
- Contract Employee
 - LaKesha Robinson has agreed to stay on as a contractor
- Maternity Leave
 - Jennifer Lemmings has returned from maternity leave
 - Amanda Masters will return next week on a part-time basis

2. Cooperative Agreement Update: J. Engel

At this time, CSTE is waiting for the Federal Opportunity Announcement. For FY 2013, it is not known whether the cooperative agreement will be competitive or granted an extension year. CSTE has a large amount of carry forward funds and a spending plan has been shared with CDC.

3. Membership Survey Results: J. Engel and J. Lemmings

Jennifer provided a snapshot review of each page of the survey. The results were discussed and highlighted:

- The preferences of Active Members and Associate Members/overall responses are similar
- Respondents from state health departments are less supportive of the name change than respondents from local health departments
- State epidemiologists who responded to the questions made up the only group that showed a higher percentage of non-supporters of the proposed name change

Next Steps

- Attempt to identify the state epidemiologists who did not respond to the name change question
- Summarize the Membership Survey data and forward a summary to the membership with talking points
- Schedule a call with the state epidemiologists for an open dialogue on the proposed changes to CSTE
- Assemble a focus group to communicate the proposed changes to the Council
- Assemble a group of past presidents to discuss revisions to the bylaws

4. ID Lab Issue

An Executive Board conference call will be scheduled with Rima Kahabbaz (CDC) to discuss the ID Lab Issue to develop general guiding principles that can be used across all programs. Alfred DeMaria will develop an agenda for the conference call and forward a doodle schedule link for participation availability.

5. Action Items

- Provide a series of follow-up communications related to the membership survey
- Alfred DeMaria and Janet Hamilton will work with Rima Kahabbaz to develop an agenda for the ID Lab conference call
- A doodle schedule link will be forward to the Executive Board for participation availability in the ID Lab conference call

6. Next Executive Board Call

The next Executive Board call is schedule for December 5, 2012 at 3:00 p.m. EST

Call information:

877-292-8047

Conference Code: 8386843175

7. Attachment

1. 2012 CSTE Membership Survey Results_Final.pdf