

Meeting Summary

CSTE Executive Board Conference Call

December 8; 3pm EDT

AGENDA

Agenda Item	Discussion/Action Needed
Minutes - S. Ostroff Handout: EB11_10_10 Final	Approved
Hepatitis Position Descriptions	Laurene Mascola provided an update on The Centers for Disease Control and Prevention proposal for the 2010 Hepatitis Position Statements: CDC proposed that CSTE change (as in interim position statement) or withdraw the 2010 Hepatitis position statements for further collaborative effort. Laurene Mascola and Alfred Demaria have reviewed the comments from CDC and noted that there are some valid concerns. Steve Ostroff motioned to approve that the position statements that were passed last year for Hepatitis will remain as approved at the 2010 CSTE Annual Conference Business Meeting. CSTE will send a message out to state epidemiologists letting them know that concerns have been raised about the current Hepatitis position statements and CSTE is in the process of revising them. States that have not yet implemented the new position statements related to Hepatitis may want to consider waiting until the revised versions are passed at the next annual meeting. The motion was seconded. The Executive Board approved the motion. Action Item: CSTE will send an email to the state epidemiologists notifying them of the Hepatitis position statements' pending modifications.
Workforce Summit Near Final Agenda -P. McConnon Handout: CSTE Workforce Summit 12- 101(2).doc	Robert Harrison provided an update on the Workforce Summit III: - Date and Location: February 8-10, 2011, San Diego, CA - Agenda : 80% of speakers have confirmed - Facilitator: Kathy Miner (Emory University) - Attendees: Approximately 30-40 Focus:

	- Review and assess the progress in developing applied epidemiology training and capacity since last Workforce Summit - Identify needs and opportunities at local, state and federal levels over the next five years - Make recommendations to local and state epidemiology leaders, CDC and other partners for improvements in training and workforce capacity for applied epidemiology Action Item: - Request to record presentations. Notes will be taken during summit and published.
Surveillance Workshop - P. Smith/L. Ferland Proposal_National_PH_Surveillance_Workshop_11_29_10(2) Proposed Attendees_120310.doc	Perry Smith provided an update on the Surveillance Workshop: - Date and Location: February 28-March 1, 2011 Denver - Hotel venue unconfirmed - Finalizing the speaker and attendees roster Goal of the Workshop: To identify current issues in public health surveillance, define the process over the next several months for developing a strategic vision and plan to address these issues, with the expected product from these discussions to be a white paper describing updated guiding principles for conducting public health surveillance in the current environment Action Items: - Send comments, speaker recommendations and ideas to Perry Smith and Lisa Ferland. - Sara Huston and Martha Stanbury will assist with finalizing the agenda and speaker roster.
2011 Annual Meeting Update - B. Christner and T. Safranek	Tom Safranek noted that the planning process is proceeding at pace. - Tom Frieden has confirmed as Opening Plenary Speaker. - Plenary Speakers are being solicited. - The Awards Invitation has been announced to the membership. - The call for abstracts email reminders are being forwarded to the membership.
Epi Core Functions Paper - M. Stanbury	The Executive Board motioned to endorse the Epi Core Functions Paper submitted by Martha Stanbury. The motion was seconded and endorsed by the Executive Board.
National Office Updates - P. McConnon	Personnel Changes: New Hires - Annie Tran - MCH/CD/Tribal/Local - Ashlyn Beavor - Workforce January Board Meeting - Speakers have been confirmed. Briefing DHS & White House Staff on State Surveillance & Workforce - Perry Smith and Lisa Ferland briefed the White House on State Surveillance & Workforce.

Rapid Epidemiology Capacity Assessment

- Three states are outstanding.

CDC Advisory Board Meeting - New CDC Infectious Disease Framework

- There were numerous CSTE representatives attending the meeting and providing comments for input for the new ID Framework.

Release of two ECA Supplemental Reports - MCH & CD

- The ECA Reports were received and distributed to State Epidemiologists, Chronic Disease and MCH Point of Contacts, CDC, partner organizations, and other stakeholders.

CIFOR Toolkit for Foodborne Disease Outbreak Response Guidelines

- Toolkit is at the printers.
- A training RFP for states is being developed.

New State Epidemiologists Orientation

- The Save the Date cards have been mailed to new state epidemiologists.

SRCA 2010

- The SRCA 2010 has been distributed to state epidemiologists.

ATTENDANCE

NAME	POSITION	PRESENT
Officers		
Stephen Ostroff	President	Y
Tom Safranek	President-Elect	Y
Mel Kohn	Vice-President	N
Tim Jones	Secretary-Treasurer	Y
Chairs		
Sara Huston	Chronic Disease/Oral Health/MCH	Y
Laurene Mascola	Infectious Disease Epidemiology	Y
Martha Stanbury	Environmental/Occupational/Injury	Y
Members-at-Large		
Katrina Hedberg	Workforce/Tribal/Local Epidemiology Steering Committee	Y
Robert Rolfs	Surveillance Informatics Steering Committee Chair	Y
Duc Vugia	Substance Abuse/Mental Health / Cross Cutting Steering Committee Chair	Y
Other Participants		
Pat McConnon	Executive Director	Y
LaKesha Robinson	Deputy Director	Y
Jennifer Lemmings	Epidemiology Program Director	Y
Beverly Christner	Operation Director	N
Guest		
Bob Harrison	CSTE Member (CA)	Y
Perry Smith	CSTE Member (NY)	Y