

Council of State and Territorial Epidemiologists
2009 Business Meeting Minutes
Thursday, June 11, 2009

Roll Call

Present: Alabama, Alaska, Arizona, California, Colorado, District Columbia, Florida, Georgia, Guam, Hawaii, Iowa, Idaho, Kansas, Kentucky, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Jersey, New Mexico, New York, North Carolina, Ohio, Oklahoma, Oregon, Pennsylvania, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin and Wyoming.

Absent: American Samoa, Arkansas, Connecticut, Federated States of Micronesia, Illinois, Indiana, Louisiana, Maine, New Hampshire, North Dakota, Northern Mariana Island, Puerto Rico, Rhode Island, Virgin Islands.

Perry Smith called the meeting to order at 8:15 a.m.

The roll call of the States and Territories was conducted by Patrick McConnon, Executive Director.

CSTE Acknowledges the Loss of one of our State Epidemiologists, Dr. Carl Armstrong, Virginia

On March 5 of this year, Carl Armstrong succumbed to cancer after a valiant seven-year battle. He was serving as the state epidemiologist in Virginia and was involved in decision making and advising his staff up to the week of his death. Carl will be remembered as a man of integrity who had strong skills in epidemiology and was a good friend to his colleagues. *Submitted by Diane Woolard*

State of CSTE Address

Total Budget

- 5.7 million dollars
- Comprised of three federal grants, state and individual dues
- 1000+ Active and Associate members
- All 50 states paid state dues in 2008
- Supports
 - Membership Services
 - National Office and 17 staff
 - Many projects and consultation

Membership Services Activities

- Over 100 formal consultations to CDC, ASTHO, APHL, AHIC, IOM, etc.
- Member and state communications
- Maintained and distributed CSTE newsletter
- Refined CSTE Web site
- Improved mechanisms for online surveys
- Provided support for all Cooperative Agreement projects

Major Accomplishments

- Reformatted over 70 position statements
- Completed development of CIFOR Guidelines
- Expanded the CDC/CSTE Fellowship Program to include 35 new Fellows in 25 states and cities
- Contributed to the development and introduction of a National Surveillance Bill (SAPHSA)
- Development and distribution of 12 member assessments
- Distributed Applied Epidemiology Competencies (AEC) Toolkit
- Increased communication of issues to and involvement of the CSTE membership
- Updated membership structure and profile

Infectious Disease Steering Committee Updates

- Infectious Subcommittee
 - Avian Influenza Rapid Response Trainings
 - Super Sentinel
 - Advancing Strategies to Improve Influenza Surveillance
- Food Safety Subcommittee
 - Outbreak Response Guidelines
 - Evaluation of Cluster Definitions for Outbreak Investigations
 - Epidemiology/Laboratory Integrated Reporting Pilot
 - Foodborne Outbreak Training
- HIV/AIDS Surveillance Subcommittee
 - Surveillance Coordinator Orientation Manual
 - Surveillance Capacity Assessment Report
- NASPHV
 - Support for Compendiums

Environmental/Occupational/Injury Steering Committee Updates

- Development of Environmental PH Indicators
- Environmental Health Workforce and Consultation Programs
- ALS Surveillance Assessment

Occupational Steering Committee

- Occupational Health Indicators (OH)
- Promotes state, regional, national collaboration

Injury Steering Committee

- Injury Surveillance Workgroup
- Injury Prioritization Assessment
- Workgroup for External Cause Coding Improvement

Chronic Disease/MCH/Oral Health Steering Committee Updates

- Distribution of CD State Profiles
- Development of CD Epidemiology Capacity Indicators and Assessment
- Expanding MCH Epidemiology Subcommittee with CSTE.

Surveillance/Informatics Steering Committee Update

- Public Health Informatics Subcommittee
 - Reviewing/revising the CDC National Biosurveillance Strategy for Human Health
 - Participating in the CDC Public Health Information Network's Communities of Practice
 - Assessing state programs that monitor and assess healthcare resources in emergencies
- Surveillance Coordination Subcommittee
 - 2009 State Reportable Conditions Assessment (SRCA)
 - Drafting a strategic roadmap for the Knowledgebase of State Reportable and Nationally Notifiable Conditions
 - Reviewing and reformatting Nationally Notifiable Conditions
- Surveillance Policy Subcommittee
 - Collaboration with CDC to determine transmission of information to CDC on disease deemed "immediately notifiable"
 - Revising/reviewing the Biosense Strategic Plan

Cross-Cutting Steering Committee Updates

- Workforce Development
 - CSTE/CDC Applied Epidemiology Fellowship Program
 - 2009 Epidemiology Capacity Assessment
 - Defining and Measuring Epidemiology Capacity
 - National and International Epidemiology Consultations
- Tribal Epidemiology
 - Investigating data sharing policies
 - Analyzing state regulations that authorize or limit the sharing of identifiable public health data
 - Recommend revisions to state-specific laws with regards to data sharing for those eight states
- Other
 - Substance Abuse Epidemiology Capacity Assessment

Organizational Challenges Going Forward

- Membership Growth and Expansion
 - How Large

- New Emerging PH Threats - The CSTE Role?
 - o Disparities
- Federal Resource Allocation and Implications on State Budgets
 - o Funding
 - o Education vs. Lobbying

Secretary-Treasurer Report

Steve Ostroff presented the financial statements to the membership. The report was based on the audited financial statements from Sept. 30, 2007 to Sept. 30, 2008, conducted by the independent auditor Conn and Company from Atlanta, Ga. The report included no material weaknesses, and no reportable conditions were identified. No instances of non-compliance material to the financial statements were disclosed, and CSTE qualified as a low risk auditee.

A motion to accept the financial statements for the period Sept. 30, 2007 to Sept. 30, 2008 was accepted from the floor and seconded. The membership voted to accept the financial statement as record.

Business Meeting Minutes

Minutes from the 2008 Business Meeting were reviewed. A motion to accept the 2008 Denver, Colo., Business Meeting minutes was brought from the floor and seconded by the membership. A vote was taken, and the 2008 Business Meeting Minutes were approved.

Annual Report

The Annual Report is now available and contains work done by CSTE in 2008. The Annual Report is available on the CSTE Web site.

Executive Board Elections

Each state or territory shall be able to vote for as many candidates as there are positions to be filled. Only one vote per state or territory shall be allowed. There are a total of 42 states and territories attending the meeting. A majority vote shall be required to elect board members. If no candidate receives a majority vote on the first electronic ballot, the candidate for the office in question receiving the smallest number of votes shall be dropped after each ballot in succession until a majority vote is obtained.

CSTE introduced a new Electronic Voting System to the membership. Each state received a handheld electronic clicker. CSTE Staff instructed the membership on how the electronic clickers worked. A mock vote was done to ensure that each state electronic clicker was working.

Steve Ostroff called for the election of open positions on the Executive Board. The appointed tellers were: Patty Quinlisk and Gil Chavez.

Steve Ostroff called for the membership to vote for the **President-Elect** position. The names placed on the ballot were **Stephen Ostroff** and **Tom Safranek**. There was a call for additional nominations from the floor. None were put forward. The members cast their electronic vote and **Stephen Ostroff** was elected to the **President-Elect** position.

Steve Ostroff called for the membership to electronically cast their ballots for the **Environmental/Occupational/Injury Chair**. The names on the ballot were **Carina Blackmore** and **Martha Stanbury**. There was a call for additional nominations from the floor. None were put forward. A motion was called to close the nomination, and seconded. **Martha Stanbury** was elected to the **Environmental/Occupational/Injury Chair**.

Steve Ostroff called for the membership to electronically cast their ballots for the **Infectious Disease Chair**. The names placed on the ballot were **Bernadette Albanese** and **Laurene Mascola**. With no nomination from the floor, a motion was called to close the nomination, and seconded. **Laurene Mascola** was elected to the **Infectious Disease Chair**.

Steve Ostroff called for the membership to electronically cast their ballots for the **At-Large Position Three Year Term**. The names placed on the ballot were **Elquemedo Oscar Alleyne**, **Richard Danila**, **Cortland Lohff** and **Robert Rolfs**. **Robert Rolfs** was elected to the **At-Large position**.

Steve Ostroff called for the membership to electronically vote for the **Secretary-Treasurer** position. The nominations were called from the floor. The names placed on the ballot from the floor were **Duc Vugia** and **Tom Safranek**. A motion was called to close the nominations and seconded. Steve Ostroff announced the results that **Tom Safranek** was elected to the **Secretary-Treasurer position**.

Position Statements

Prior to the Business Meeting, the CSTE members had discussed each position statement in committee and proposed a consent calendar to the CSTE membership. The consent calendar represented the position statements about which the membership had no concerns as written.

2009 Position Statement Consent Calendar

Title	Author	Committee Assignment
Infectious Disease Steering Committee Statements		
Public Health Reporting and National Notification for HIV Infection	Zapata	09-ID-01
Public Health Reporting and National Notification for	Matyas	09-ID-02

Waterborne Disease Outbreaks		
Public Health Reporting and National Notification for Vibrio Cholerae (Cholera)	Matyas	09-ID-03
Public Health Reporting and National Notification for Cyclosporiasis	Morse	09-ID-04
National Surveillance for Diphtheria	Cieslak	09-ID-05
Enhancing state-based surveillance for invasive pneumococcal disease	Cieslak	09-ID-06
Public Health Reporting and National Notification for Infection Caused by Chlamydia trachomatis	Lohff	09-ID-08
Public Health Reporting and National Notification for Yellow fever	Tengelsen	09-ID-09
National Surveillance for Anthrax	Hahn	09-ID-10
National Surveillance for Severe Acute Respiratory Syndrome (SARS-CoV)	Hahn	09-ID-11
Public Health Reporting and National Notification for Animal Rabies	Sun	09-ID-12
Public Health Reporting and National Notification for Psittacosis	Sorhage	09-ID-13
Public Health Reporting and National Notification for Brucellosis	Kazmierczak	09-ID-14
Public Health Reporting and National Notification for Ehrlichiosis and Anaplasmosis	Engel	09-ID-15
Spotted Fever Rickettsiosis (including Rocky Mountain spotted fever)	Engel	09-ID-16
Public Health Reporting and National Notification for Hantavirus pulmonary syndrome	Ettestad	09-ID-17
National Surveillance for Viral Hemorrhagic Fever (VHF) due to Ebola, Lassa, or Marburg virus	Rolfs	09-ID-18
Improving Detection and Reporting of Dengue Virus Infections: Designating Dengue a Nationally Notifiable Disease	Marfin	09-ID-19
Public Health Reporting and National Notification for California serogroup virus disease	Blackmore	09-ID-23
Public Health Reporting and National Notification for Eastern Equine Encephalitis Virus Disease	Blackmore	09-ID-24
Public Health Reporting and National Notification for Powassan Virus Disease	Blackmore	09-ID-25
Public Health Reporting and National Notification for SLEV Disease	Blackmore	09-ID-26
Public Health Reporting and National Notification for Western Equine Encephalitis Virus Disease	Blackmore	09-ID-27
Public Health Reporting and National Notification for West Nile Virus Disease	Blackmore	09-ID-28
National Surveillance for Botulism	Engel	09-ID-29
Public Health Reporting and National Notification for	Matyas	09-ID-30

Escherichia coli, Shiga toxin-producing (STEC)		
Public Health Reporting and National Notification for Chancroid	Lohff	09-ID-31
Public Health Reporting and National Notification for Cryptosporidiosis	Matyas	09-ID-32
Public Health Reporting and National Notification for invasive <i>Haemophilus influenzae</i> type b (Hib) Infection	Cieslak	09-ID-33
Public Health Reporting and National Notification for Giardiasis	Gibson	09-ID-34
Public Health Reporting and National Notification for Gonorrhea	Lohff	09-ID-35
Public Health Reporting and National Notification for Hemolytic Uremic Syndrome (post-diarrheal)	Matyas	09-ID-37
Public Health Reporting and National Notification for Hepatitis A	Heseltine	09-ID-39
Public Health Reporting and National Notification for Acute Hepatitis C	Heseltine	09-ID-40
Public Health Reporting and National Notification for Chronic Hepatitis C	Heseltine	09-ID-41
Public Health Reporting and National Notification for Meningococcal Disease	Hahn	09-ID-42
Public Health Reporting and National Notification for Novel Influenza	Gensheimer	09-ID-43
Public Health Reporting and National Notification for Pediatric Influenza-Associated Mortality	Gensheimer	09-ID-44
Public Health Reporting and National Notification for Legionellosis	Smith	09-ID-45
Public Health Reporting and National Notification for Listeriosis	Matyas	09-ID-46
Public Health Reporting and National Notification for Malaria	Soyemi	09-ID-47
Public Health Reporting and National Notification for Measles	Cieslak	09-ID-48
National Surveillance for Smallpox	Engel	09-ID-49
Public Health Reporting and National Notification for Mumps	Cieslak	09-ID-50
National Surveillance for Pertussis	Cieslak	09-ID-51
Public Health Reporting and National Notification for Plague	Engel	09-ID-52
National Surveillance for Paralytic Poliomyelitis and Nonparalytic Poliovirus Infection	Cieslak	09-ID-53
Public Health Reporting and National Notification for Q fever	Engel	09-ID-54
Public Health Reporting and National Notification for Rubella	Cieslak	09-ID-55
Public Health Reporting and National Notification for Salmonellosis	Matyas	09-ID-56
Public Health Reporting and National Notification for Shigellosis	Matyas	09-ID-57
Public Health Reporting and National Notification for <i>Staphylococcus aureus</i> infection/colonization with intermediate susceptibility to vancomycin (VISA)	Kainer	09-ID-58

Public Health Reporting and National Notification for <i>Staphylococcus aureus</i> infection/colonization resistant to vancomycin (VRSA)	Kainer	09-ID-59
Public Health Reporting and National Notification for streptococcal toxic shock syndrome (STSS)	Kirschke	09-ID-60
Public Health Reporting and National Notification for Congenital Rubella Syndrome	Cieslak	09-ID-61
Public Health Reporting and National Notification for Syphilis	Lohff	09-ID-62
Public Health Reporting and National Notification for Tetanus	Cieslak	09-ID-63
Public Health Reporting and National Notification for Trichinellosis	Matyas	09-ID-64
Public Health Reporting and National Notification for Tuberculosis	Montero	09-ID-65
National Surveillance for Tularemia	Rolfs	09-ID-66
Public Health Reporting and National Notification for Typhoid Fever	Matyas	09-ID-67
Public Health Reporting and National Notification for Varicella	Morse	09-ID-68
Public Health Reporting and National Notification for Vibriosis	Matyas	09-ID-69
National Surveillance for Human Rabies	Sun	09-ID-70
Occupational Health Steering Committee Statements		
Public Health Reporting and National Notification for Elevated Blood Lead Levels	Stanbury	09-OH-02
Public Health Ascertainment and National Notification for Acute pesticide-related illness and injury	Stanbury	09-OH-03
Cross Cutting Steering Committee Statements		
Refugee Health Care: Improving overseas and domestic health assessment and management of U.S.-bound refugees	Chavez	09-CC-01
Access to Student Health Data for Public Health Practice	Patrick	09-CC-02
Chronic Disease Steering Committee Statements		
Public Health Reporting and National Notification for Cancer Incidence and Mortality	Hylton	09-CD-01
Surveillance/Informatics Steering Committee Statements		
Common Core Data Elements for Case Reporting and Laboratory Result Reporting	Macdonald	09-SI-01
Electronic Laboratory Reporting in the US: Underfunded and Under Potential, or, Recommendations for the Implementation of ELR in the US	Magnuson	09-SI-03

Position Statements that were discussed and adopted at the Business Meeting:

Recommendation to remove invasive group A Streptococcus (GAS) from the CSTE list of nationally notifiable diseases	Kirschke	09-ID-07
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Public Health Ascertainment and National Notification for Silicosis	Stanbury	09-OH-01
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Position Statements that were discussed and amended at the Business Meeting:

Common Core Data Elements for Case Reporting and Laboratory Result Reporting	Macdonald	09-SI-01
Expectations of State Epidemiologists and their staffs as part of the national notification process for nationally notifiable conditions that are immediately notifiable	Hopkins	09-SI-04

Position Statement that was discussed and not adopted at the Business Meeting:

Public Health Reporting and National Notification for Hansen's Disease	Ratard	09-ID-36
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2010 Annual Conference

The next CSTE Annual Meeting will take place in Portland, Oregon.

Adjournment

The meeting adjourned at 11:30 a.m. as President Perry Smith handed the gavel to new CSTE President Melvin Kohn.