

Meeting Summary

CSTE Executive Conference Call

August 3, 2011

AGENDA

Agenda Item	Discussion/Action Needed
Minutes Handout: EB 7_6_11.doc	The July Executive Board Conference Call minutes were approved. The following Action Items are in progress from July's Executive Board Conference call and have been placed on the September Executive Board meeting agenda for more discussion. - A draft letter to Dr. Tom Frieden identifying federal funding areas that should be supported based on CSTE Priorities. - Diversifying CSTE Sources of Revenue.
Cooperative Agreement Update: Pat McConnon	As of today, there has not been an official notification on the award amount for the CSTE Cooperative Agreement. Pat provided the Executive Board with an informal summary from funders. Action Needed: None
September Meeting: Tom Safranek	Potential agenda items for the September Executive Board meeting. - Committees Updates - National Office Updates - Federal budget and the implication for some of CSTE's programs/states - CSTE Priorities Areas - CDC Subject Matter Experts - Alternative CSTE Funding - President's Priorities/CSTE Strategic Plan - CSTE Budget past/present/future with spreadsheets, materials before, etc. Geographic Distribution of CSTE Fellows. Action Needed: - Provide the Executive Board with budget information prior to the meeting.
HIPAA Guidelines: Tom Safranek	Tom reported on a CSTE opportunity to engage with governmental entities that are revising the HIPAA guidelines. CSTE did not write a formal letter. Instead, CSTE member John Middaugh (NV) submitted a letter of support on behalf of his agency. The revisions are favorable changes in the HIPAA provisions that eliminate overhead on the part of reporting entities. It eliminates the need to specifically detail track the sharing of information with public health entities when it is required by law or regulations. Overall, it's not controversial but a change for the better.

	Action Needed: None
Bio Sense Redesign Project: Pat McConnon	Pat provided an update on the BioSense Redesign Project. • CSTE has hired Elizabeth Dunbar, who is currently meeting with key states and interacting with RTI. • A BioSense template Data Use Agreement (DUA) is being designed by RTI and will be States-specific. • A series of informational Webinars are being developed and scheduled for states to have an update around Biosense 2.0. • CSTE staff Monica and Elizabeth have scheduled weekly calls with ASTHO. CSTE member Richard Hopkins (FL) has been identified as CSTE lead on the Governance Committee that deals with policy issues.

ATTENDANCE

NAME	POSITION	PRESENT
Officers		
Tom Safranek	President	Y
Laurene Mascola	President-Elect	N
Steve Ostroff	Vice-President	Y
Tim Jones	Secretary-Treasurer	N
Chairs		
Sara Huston	Chronic Disease/Oral Health/MCH	N
Alfred DeMaria	Infectious Disease Epidemiology	Y
Martha Stanbury	Environmental/Occupational/Injury	Y
Members-at-Large		
Katrina Hedberg	Workforce/Tribal/Local Epidemiology	Y
Janet Hamilton	Surveillance Informatics Steering Committee Chair	Y
Joseph McLaughlin	Substance Abuse/Mental Health/Cross Cutting Committee Chair	N
Pat McConnon	Executive Director	Y
LaKesha Robinson	Deputy Director	Y
Jennifer Lemmings	Epidemiology Program Director	N
Beverly Christner	Operation Director	N
Guest		

National Headquarters
 2872 Woodcock Boulevard | Suite 303
 Atlanta, Georgia 30341
 T 770.458.3811 | f 770.458.8516