

Executive Board Conference Call

April 10, 2009

Present:	Perry Smith	Patricia Quinlisk	Steve Ostroff
	Beverly Christner	Jennifer Lemmings	Pat McConnon
	Sara Huston	Michael Landen	Martha Stanbury
	LaKesha Robinson	Duc Vugia	Tom Safranek

Absent: Mel Kohn

Minutes

The Executive Board approved the Minutes from the March10 Executive Board Conference Call.

Action Item

None required

Final Slate of Candidates

All candidates for Executive Board offices have speaking roles during the 2009 Conference. Several individuals approached to be candidates indicated they would like to be considered next year instead.

The candidate slate is as follows:

President-Elect

- Stephen Ostroff, MD
- Tom Safranek, MD

Environmental/Occupational/Injury Chair

- Carina Blackmore, DVM, PhD
- Martha Stanbury, MSPH

Infectious Disease Chair

- Bernadette Albanese, MD, MPH
- Laurene Mascola, MD, MPH

At-Large Position

- Elquemedo Oscar Alleyne, MPH
- Richard Danila, PhD, MPH
- Cortland Lohff, MD, MPH
- Robert Rolfs, MD, MPH

Annual Meeting Update

Beverly reported that the agenda has been submitted to the graphic designer. Only small modifications can be made at this point. There are no rooms left at the Hyatt, but there are still 100 rooms available at the Adams Mark. The total registration for "early

birds” is about the same as last year’s registration. The early bird deadline will be extended for one week until April 17.

Action Item

None required

ArboNet Assessment

An ArboNet Assessment survey was presented to the Executive Board for support for distributing. The pilot will be completed before the Annual Conference, and the actual roll out of the survey will happen after the Annual Conference. There was a motion made and seconded to approve the ArboNet Assessment. There was no discussion and the motion carried.

Action Item

None Required

Sodium Reduction Statement

The Sodium Reduction Statement was presented to the Executive Board for CSTE to sign on as a supporting organization. The Executive Board agreed to table the request until Sara Huston can follow up with the coalition concerning a few questions raised by the Board.

Action Item

Sara Huston is to follow up with the Sodium Reduction Coalition to clarify what the implications are and report back to the Executive Board electronically. Upon receiving the information, the Executive Board will vote on whether to support the statement.

Proposed CSTE Membership Involvement

A motion was made and seconded to approve the New Membership Involvement document. There was little discussion and the motion carried with some minor edits to the document.

Update on Reformatted PS for case Definitions Project

There are 15 reformatted position statements to be discussed during the Sunday Reformatted Workshop, and 37 were submitted with no changes and will be recommended for the consent calendar. Lisa will follow up with the authors of the remaining 21 position statements to see whether or not an extension is needed or if they should be removed from consideration this year.

Action Item

Lisa to provide and report an update to the Executive Board before the Annual Conference.

Brief Updates on Workforce Projects

- The ECA has been distributed. Pat would like the Board Members to help facilitate completing the assessment in their states.
- Fellowship Class VII: After in-person interviews were conducted, CSTE identified 33 finalists to phone-interview with the host sites. CSTE anticipates that after the matching process is complete, Class VII will have 25-28 Fellows successfully matched to host sites.
- Outbreak Investigations: This is an Action Item follow-up from the first 2004 Workforce Summit to publish a compendium of high profile outbreak investigations to interest young students in the field of epidemiology. Pat has been working with Alexandra Levitt who works for CDC on this book. The book is almost completed. Pat and Alexandra may approach the New Yorker to publish one of the chapters as a series.
- New State Epidemiologist: The New State Epidemiologists Orientation took place in March. There were eight state epidemiologists who attended. The feedback from the state epidemiologists was very positive. The New State Epidemiologists Orientation will be an annual event.

CDC/FDA line Listing Request

An e-mail was forwarded from CDC asking if there are concerns about FDA's use of line list information. This could include FDA directly contacting ill persons in a state. Perry Smith noted that his understanding was that the CDC line lists shared with FDA do not include any identifying information and that FDA contacts residents only in response to direct complaints to FDA, not in response to public health reports. So, this is probably not a public health concern, and nothing is being proposed that has changed on this topic.

Budget Discussion

Pat called the Board's attention to a new standard line item that was added to the budget: Training. Also Pat noted that in August of each year, a projected budget will be forward to the Executive Board for approval for the upcoming CSTE Cooperative Agreement year.

Executive Board Officer Update

Steve Ostroff has been appointed as the Acting Physician General for the State of Pennsylvania. However, he intends to continue as Director of Epidemiology and does not anticipate this would impact his role in CSTE.