

Executive Committee Conference Call
April 20, 2007

Present:

Ellen Mangione	Robert Harrison	Eddy Bresnitz	Allen Craig
Perry Smith	Melvin Kohn	Jo Hoffmann	Pat McConnon
Beverly Christner	Mack Sewell	Mark Baptiste	Lakesha Robinson

Absent:

David Johnson	Chris Hahn
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Agenda

2007 Conference Updates

- The program agenda almost finalized waiting on information for two sessions.
- Dorothy Kozlowski from Rutgers is working on developing the goals and objectives for the CMEs sessions.
- The Sheraton Hotel is sold out.
- The Trump hotel has been confirmed for the overflow hotel. This information has been target to the CSTE sponsor travelers and not been posted on the website.
- The Early Bird registration deadline April 27, 2007

CSTE Action Items

- Beverly is to check for title change for PHIN
- Eddy will send out a memo to the moderators with instructions with in the next two weeks.
- Beverly is finalizing the 2008 annual conference contact. As of now the conference location will be in Denver, Colorado from Jun 8-12, 2008 at the Adams Mark Hotel.

Final Slate of EC candidates to EC for Approval/Forwarding to Membership

- President Elect Candidates: Melvin Kohn and Perry Smith
- At Large candidates: Michael Landen
- Environmental/Occupational/Injury: Rick Kreutzer, Jon Rosler, Martha Stanbury
- Infectious Disease: Gail Hansen, Robert Rolf
- Chronic Disease: John Horan , Youjie Huang
- Secretary-Treasurer: Melvin Kohn and current searching

CSTE Action Items

- The candidate's bio information is needed for the program agenda and website.
- Mack Sewell will work on getting candidates bio information,
- The candidates will be posted on the website and in the program agenda.

2007 Position Statement Update and Discussion

- Have received 20 Position Statements during the Ordinary Process.
- Lakesha will format the Position Statements and forward to the committee chairs.

- Revisions should be returned to Lakesha no later than May 17 in order to have the position statements posted on cste website.

CSTE Action Items

- Lakesha will forward all Position Statements to Perry Smith.
- The three Executive Committee Position Statements are assigned to:
 - o Author Landen assigned to Mark Baptiste
 - o Author Macdonald assigned to Perry Smith
 - o Author Kainer assigned to Allen Craig
- Infectious Position Statements are assigned to:
 - o Ellen Mangione and Chris Hahn
- Environmental Health/Occupational Position Statement assigned to:
 - o David Johnson and Robert Harrison
- Injury Position Statement is assigned to :
 - o Melvin Kohn, David Johnson and Robert Harrison
- Chronic position statement is assigned to:
 - o Mark Baptiste
- Beverly will add to the program agenda a time slot to discuss the Executive Committee Position Statements.
 - o Suggested time: 3:30-5:00 on Wednesday.

Cooperative Agreement

- The NIOSH grant is expected to be funded
- CSTE submitted application for the CDC Translational Research grant
- CSTE is in the process of putting together the Cooperative Agreement and will forward to EC
- CSTE is expecting more funding from CDC Pandemic Flu to assist in more training.

Miscellaneous

- CDC and HRSA has taken interest in the latest CSTE ECA Survey and would like to help the six states that indicated that there are lacking in Epidemiological Capacity in MCH area.
- Rebecca Sanford is will be working on the New State Epidemiologist Orientation Guide.