

**Executive Board Conference Call
February 13, 2009**

Present: Perry Smith Patty Quinlisk Sara Huston
 Michael Landen Tom Safranek Duc Vugia
 Martha Stanbury Pat McConnon LaKesha Robinson
 Jennifer Lemmings Beverly Christner

Absent: Melvin Kohn Steve Ostroff Jeffery Engel
 Marcia Mabee

Agenda

Perry Smith called the meeting to order and the Executive Board introduced themselves. A quorum was established.

Minutes

A motion was made and seconded to approve the minutes from the Jan. 28-30, 2009 Executive Board Meeting. There was no discussion and the motion carried.

Update on Stimulus – Marcia Mabee

Marcia Mabee was absent.

Martha Stanbury reported a brief update on the Economic Stimulus Package:

- \$650 million to carry out evidence-based clinical and community-based prevention and wellness strategies authorized by the Public Health Service Act as determined by the Secretary that delivers specific measurable health outcomes that address chronic disease rates.
- \$200 million to provide for primary care medicine, dentistry, public health preventative medicine programs, etc.
- \$200 billion to support health information change.

Electronic Lab Reporting

Tom Safranek called the board's attention to the ELR document and issues raised within the ELR working group about not having a consensus of how to move the ELR project forward.

Action Items

- Pat Suggested that Tom develop organizational strategies to move the ELR project forward and to discuss the possibility of a face-to-face meeting.
- Tom also welcomes an open forum with the Executive Board members on the discussion of the ELR project.
- Tom Safranek will forward the ELR document to the Executive Board for review.

- If time allows, add the ELR project to the March Executive Board Meeting Agenda.

Attendance and Agenda for Washington Meeting – (Attachment)

The National Office is waiting on confirmation from the invited speakers for the Executive Board Meeting in March.

- ASTHO Executive Director: Waiting confirmation from Paul Jarris
- NACCHO Executive Director: Waiting confirmation from Robert Pestronk

Membership Document – Michael Landen

- Michael reported that he will draft a one-page document on “What does it mean to be a CSTE Member?”

Action Items

- Lakesha will coordinate with Michael on the details of the document. Patty Quinlisk and Sarah Huston will also provide input.
- Beverly or LaKesha will contact Marcia Mabree requesting the responsibilities or assignments of the Executive Board Members for the Hill Visit appointments.

Jonathan Mann Lecturer

Nominations

- Two possible candidates were discussed.

Action Item

- The Executive Board can forward nominations to Melvin Kohn, Perry Smith or Beverly Christner.

Annual Meeting Scholarship Status – Michael Landen

Michael Landen noted that there is a concern that states are not allowing personnel to travel due to budget restrictions. CSTE may have to look for creative ways to provide unrestricted scholarships that are not tied to the typical CSTE Annual Sponsorships or the Cooperative Agreement.

Pat McConnon noted that letters have been mailed to the State Epidemiologists requesting their RSVP of attendance to the Annual Conference no later than March 3. Several State Epidemiologists responded with a need for travel support; some have travel restrictions and a few State Epidemiologists are not certain.

Position Statement Limitations

This agenda item has been tabled for today’s conference call.

Call for Cooperative Agreement Ideas – (Attachment)

This agenda item has been tabled for today’s conference call.

Update Surveys – IHR, ALS, Q&I, Community Health Assessment

This agenda item has been tabled for today’s conference call.

CSTE's Position on Endorsing the APHA 2009 Priorities for Worker Safety/Health – (Attachment)

A motion to endorse the APHA 2009 priorities for worker safety/health was made and seconded. There was no discussion and the motion carried.

Disparities Workgroup

Duc Vugia noted that he has volunteered to lead the Disparities Subcommittee (in the Cross Cutting Steering Committee), and Michael Landen will serve as backup. Duc will set up the framework for the group and develop the priorities. The disparities workgroup will present their recommendations to the Executive Board once they are developed.

Miscellaneous

The next meeting of the Executive Board will take place March 2-4, in Washington, D.C.