

Executive Committee Conference Call
September 21, 2007

Present: Eddy Bresnitz Allen Craig John Horan
Martha Stanbury Michael Landen Gail Hansen
Perry Smith Mel Kohn Bob Harrison
Pat McConnon Lakesha Robinson Shundra Clinton

Absent: Tom Safranek

New Executive Committee Member Orientation

- Seven Executive Committee members will be attending Sunday's Orientation at 6:30.
- Monday Dinner time has been rescheduled to 6:00

Communications Consultant—Retainer Contract

- The Executive Committee agreed to move forward in obtaining a contract.

RTDD Letter (Attached)

- The Executive Committee is to take a look at the language of the letter and forward comments to Allen Craig.

Launch of CSTE Website Update and Review

- CSTE will do an internal review of the website and make revisions.
 - o The process should take a month and Pat will return to the Executive Committee with an update.

Update on Annual Conference

- The proposed themes for the conference:
 - Public Health Epidemiology: Adapting to a Changing World
 - Public Health Epidemiology in the Information Age
- The Executive Committee will make the final decision during the Executive Committee meeting next week.
- Perry has forward to the Executive Committee a one page handout on the suggested plenary sessions and speakers.
 - Perry would like the executive committee members to volunteer to coordinate the Plenary Sessions.
- The decision on whether to provide CMEs for the 2008 conference will be determined at the Executive Committee Meeting.
- The Jonathan Mann Lecturer
 - Al Gore, Paul Farmer?
 - Pat is to forward the 2006 pump handle and Jonathan Mann nomination lists to the executive committee.
- CSTE is to provide Executive Committee with the guidelines for the pump handle award.
- The final list for the Call for Topics is due on September 28, 2007.
- The Call for Abstract will be announced in October.

PHI Team Draft List of Top Ten Priorities for Retreat (Attached)

- The Executive Committee is to forward comments to Perry Smith or Lisa Dwyer by Monday for discussion during the Executive Committee meeting.
- A final list is possible for Wednesday to present at the upcoming CDC meeting.

RWJ Update

- Jim Marks discussed funding to establish an award in the amount of \$1000.00 each year for the best abstract at the CSTE meeting on racial or ethnic disparities.
- A panel of CSTE members and staff will review abstracts that are considered for the award.

Middaugh Proposal for Interim Position Statement (Attached)

- The executive committee considered a proposal that amebic meningoencephalitis be a reportable condition. There was consensus that this did not warrant an interim position statement.
- Pat will communicate with John Middaugh that this resolution should be entered into the normal position statement process.