

Executive Committee Conference Call
August 24, 2007

Present: Mel Kohn Eddy Bresnitz Allen Craig
 Michael Landen Gail Hansen Perry Smith
 Patrick McConnon Shundra Clinton Martha Stanbury
 John Horan

Absent: Bob Harrison Tom Safranek

Agenda

September EC Meeting and Retreat

- Draft Agenda attached (Reviewed)
- Orientation for the new EC members is Sunday Night September 23, 2007. The orientation materials will be forwarded before meeting.
- Executive Committee meeting location is the CSTE National Office.
- CSTE staff will put together talking points for the Committee Reports for each committee Chair.
- CSTE is still confirming guest speakers for September: Julie Gerberding, Leslie Lenert, Robert Martin, Gimson and Nichols and Howard Frumkin are still pending.

Action Items:

- Pat will forward Executive Committee an email to solicit topics and specific questions and areas to address for the CDC guest.
- The Executive Committee is to review the DSSS Retreat agenda and provide comments to Pat.

The Future of NEDSS

These concepts were taken from the 2000 NEDSS Supplement to ELC

- Conduct and support web browser-based data entry and data management.
- Accept, route and process electronic HL7 messages containing laboratory and clinical content.
- Implement an integrated data repository.
- Develop active data translation and exchange (integration broker) Functionality.
- Develop transportable business logic capability.
- Develop data reporting and visualization capability.
- Implement a shareable directory of public health personnel.
- Implement a security system and appropriate security policies.

Action Items:

- The Phi Team and CSTE Staff Lisa Dwyer will work on discussion points for the September retreat.
- Forward suggested discussion points and comments to Pat or Perry

The Process for Establishing and Maintaining the CSTE list of Nationally-Notifiable Conditions

Action Items

- The Executive Committee is to review Section B in red for approval.
- Pat will forward an email requesting comments and approval of section B.

2008 Annual Conference

- First Planning Committee scheduled call was Monday August 20, 2007
- The first order of business is for the Planning Committee is to select the Conference theme.
- By the September call should have theme identified for approval at EC meeting
- The Planning Committee discussion Points:
 - Time management: Emphasizing need to keep oral presentations on time.
 - Improve the Agenda by focusing on theme driven abstracts.

Consultant Leads and Team Assignments

- Review and make comments for the September Meeting.

CME Evaluation

- There will be a conference call with Dorothy, Beverly and Pat and Eddy on the CME process.
- On the next Executive Committee conference call there will be a vote on whether to keep CME for the 2008 annual conference.

CSTE Bill Update

- Discussion is scheduled for next Executive Committee conference call.

CA Status and other funding opportunities

- Discussion is scheduled for the next Executive Committee conference call.

Next Executive Committee conference Call

- September 21, 2007